

DOCUMENTS REQUIRED FOR
REGISTRATION OF AD CODE / IFS CODE AND BANK DETAILS

1. CUSTOM BROKER LETTER (ON THEIR LETTER HEAD) REQUESTING FOR SUCH REGISTRATION.
2. EXPORTER LETTER (ON THEIR LETTER HEAD) AUTHORISING THE CB FOR CARRYING OUT REGISTRATION WORK.
3. EXPORTER'S LETTER (ON THEIR LETTER HEAD) IN THE ENCLOSED FORMAT.
4. LETTER FROM THE BANK (ON THEIR LETTER HEAD) IN THE ENCLOSED FORMAT.
5. SELF CERTIFIED COPY OF IEC ISSUED BY JDFT.

ALL DOCUMENTS SHOULD BE IN ORIGINAL
NO SCANNED COPY / XEROX WILL BE ENTERTAINED

BANK LETTER (ON THEIR LETTER HEAD)

To
The Commissioner of Customs,
Custom House,
Tuticorin.

Sir,

Sub : Registration of AD Code, IFS code, IE Code and Bank details -reg.

This is to certify that M/s

(Exporter's Name and address) having Current Account Number

With the _____ branch since
_____.

1. The IEC Number is : _____
2. Our AD code : _____
3. Our IFS code : _____

For _____ Bank,

(Bank Official signature with date and Name seal)

Bank seal

EXPORTER LETTER (ON THEIR LETTER HEAD)

To
The Commissioner of Customs,
Custom House,
Tuticorin.

Sir,

Sub : Registration of AD Code, IFS code, IE Code and Bank details -reg.

I/We wish to inform you that we are maintain Current Account Number _____
with _____ Bank
at _____. It is requested that the bank details may
be updated in the Customs ICES system.

1. IMPORTER EXPORTER CODE.
2. BANK BRANCH CODE.
3. IFS CODE.
4. AUTHORISED DEALER CODE.
5. BANK ACCOUNT NUMBER.
6. BANK NAME AND ADDRESS.

I/We hereby declare and certify that the above particulars are correct.

For _____
Exporter / Authorised signatory
(Signature with date and Name seal)

Verified without any obligation

(Bank official signature with
Date and name seal
(Bank seal)